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HBR's 10 Must Reads On Managing People (with Featured Article "Leadership That Gets Results," By Daniel Goleman)



Synopsis

Managing people is fraught with challenges—even if you're a seasoned manager. Here's how to handle them. If you read nothing else on managing people, read these 10 articles (featuring "Leadership That Gets Results" by Daniel Goleman). We've combed through hundreds of Harvard Business Review articles and selected the most important ones to help you maximize your employees' performance. HBR's 10 Must Reads on Managing People will inspire you to:

- Tailor your management styles to fit your people
- Motivate with more responsibility, not more money
- Support first-time managers
- Build trust by soliciting input
- Teach smart people how to learn from failure
- Build high-performing teams
- Manage your boss

This collection of best-selling articles includes: featured article "Leadership That Gets Results" by Daniel Goleman, "One More Time: How Do You Motivate Employees?" "The Set-Up-to-Fail Syndrome," "Saving Your Rookie Managers from Themselves," "What Great Managers Do," "Fair Process: Managing in the Knowledge Economy," "Teaching Smart People How to Learn," "How (Un)ethical Are You?" "The Discipline of Teams," and "Managing Your Boss."

Book Information

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professionals around the world with rigorous insights and best practices to lead themselves and their organizations more effectively and to make a positive impact.

If you are looking for a quick introduction to the ideas of a number of thought-leaders on how to manage people, this book is a good resource. The ideas discussed in this book include: Daniel Goleman: There are six leadership styles - coercive, authoritative, affiliative, democratic, pacesetter and coaching. The most effective leaders are able to change between these styles when appropriate. Frederick Herzberg: Punishments and rewards are ineffective tools for motivating people. Instead, try enriching their jobs by removing controls, giving employees more information, and giving access to greater challenges. Manzoni and Barsoux: Employees who are viewed as weak performers often live down to expectations because the supervisor's attempts at performance management result in worse rather than better performance. Carol Walker: New managers often perform poorly because they have not learnt the skills of delegating, getting support from above, projecting confidence, focusing on the big picture, and giving constructive feedback. Marcus Buckingham: Great managers do not try to change their employees. Instead, they tweak roles to capitalize on individual strengths, create personalised incentives, and tailor coaching to unique learning styles. Kim and Mauborgne: Harmony in the workplace required fair process, including inviting input from employees affected by a decision, explaining the thinking behind decisions, and providing clear expectations. Chris Argyris: An organization's smartest and most successful people are often poor learners because they have not had the opportunity for introspection that comes with failure. Banaji, Bazerman and Chugh: Everyone has unconscious biases which affect decisions. To counteract these biases, gather better data, get rid of stereotypical cues, and broaden your mind-set. Katzenbach and Smith: A good team has a meaningful common purpose, specific performance goals, a mix of complementary skills, a strong commitment to how the work gets done, and mutual accountability. Gabarro and Kotter: To have a good relationship with your boss, focus on compatible work styles, mutual expectations, information flow, dependability and honesty, and good use of time and resources. In my opinion, every article in the book contains ideas which will be useful in almost any workplace. In most workplaces there is enormous scope for improving the quality of people management. Some of the articles were first published more than 20 years ago, but the principles which they espouse are yet to find their way into most workplaces. I highly recommend this book to any manager.

Loved this! Great reading material for all people in decision making positions! Managers will learn

how to deal with employees and how to better managers!

Got a bit disappointed about halfway through. The first articles were great, the later ones didn't live up. I'd recommend buying them piecemeal.

This arrived in the mail quickly and in perfect condition. The book itself is pretty good. I prefer Peter Drucker, but these are still great insights into managing people. Worth the money, no doubt.

This is a must have book for new managers. Especially for those who are looking to move up within their company.

The first article in the book, Goleman's "Leadership That Gets Results", is informative, inspiring, practical and useful beyond my expectations for the entire book.

This is a must read for any manager, business student or anyone looking into what makes working people do what they do. It is a very good collection of writing from some of the brightest minds in business and business academia.

Great

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